

## **Planner – Mogalakwena /Potgietersrus (Limpopo)**

### **General Purpose description**

Responsible for all planning functions in the area assigned

### **General Requirements Description**

Qualified artisan N3 min, SAP proficient, experience on planning modules, experience with surface mining equipment, experience in the management of dragline shutdown work, basic management qualification an advantage, knowledge of MS project and other MS office programs, warranty and quality admin experience, willingness to travel, medically fit, Code EB drivers licence

### **Outputs:**

Prepare quotes, invoices and plan all maintenance work on SAP,

Perform procurement functions,

Prepare reports as required,

Manage parts inventory on MARC site,

Prepare and oversee proposals to customers,

Perform site audits on equipment,

Assist with warranty resolution

Assist customers with internal planning processes,

Assist customers with service planning, outage planning and spares BOM's

Perform the function as "Technical Communicator" on the CAT DSN system

### **Formal Qualifications:**

Qualified artisan min N3,

Basic management qualification an advantage

**Closing date: 18 March 2014**